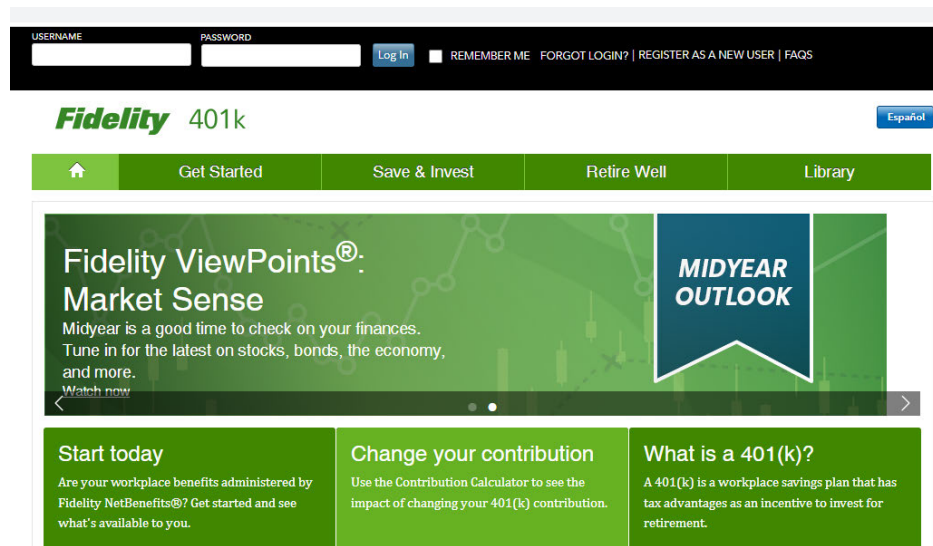
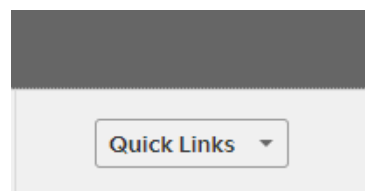


How to Update Your 401(k) Bonus Deferral Election with Fidelity

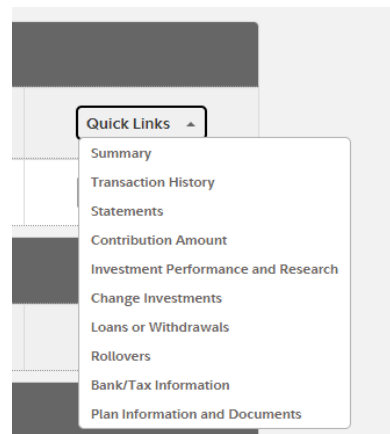
- Access your 401(k) account at www.401k.com or through the Fidelity NetBenefits app
- Log into your 401(k) account by entering your **user name** and **password**
- *Contact Fidelity if you need help accessing your account, need additional support updating your deferral election, or wish to learn more about your retirement savings options at 1-800-835-5097*



- Click on “**Quick links**” dropdown bar on the right hand side of the page, this will take you to the next page,



- And select/click “**Contribution Amount**” from the dropdown (This may look different for first time users)



- Then select/click “**Contribution Amount**” from Manage your Contribution Amount (This may look different for first time users)

PERNOD RICARD USA (78018)

Summary **Contributions** Investments Withdrawals/Loans Rollovers

Contribution Amount


Manage Your Contribution Amount


- ▶ [Contribution Amount](#)
View or update the amount you contribute to your retirement savings plan.
[Why should I contribute to my retirement savings plan?](#)

Tools & Calculators

- [Take-Home Pay Calculator](#)
How will your pre-tax contributions affect your take-home pay?
- [Contribution Calculator](#)
Can even a small

- You will be taken to the ‘*Contribution Amount per Pay Period*’ page.


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Search 

Home Accounts & Benefits Plan & Learn

PERNOD RICARD USA (78018)

Summary **Contributions** Investments Withdrawals/Loans Rollovers

Contribution Amount per Pay Period

- Scroll down to “**Other Contributions**”. Under “**Other Contributions**”, there will be various Bonus deferral elections boxes to enter your Bonus Deferral elections in your desired combination of PRETAX, ROTH or AFTERTAX sources.

Contribution Amount	
PRE-TAX DEFERRAL	
Current Election	6 %
Desired Election	<input type="text" value="6"/> %
(0% to 100% in increments of 1%)	
ROTH DEFERRAL	
Current Election	2 %
Desired Election	<input type="text" value="2"/> %
(0% to 100% in increments of 1%)	
Pre-tax and Roth Subtotal	
Current Election	8 %
Desired Election	8 %
AFTER-TAX DEFERRAL	
Current Election	0 %
Desired Election	<input type="text" value="0"/> %
(0% to 100% in increments of 1%)	
After-tax Subtotal	
Current Election	0 %
Desired Election	0 %
Contribution Amount Total	
Current Election	8 %
Desired Election	8 %
(0% to 100%)	
Other Contributions	
PRE-TAX BONUS	
Current Election	0 %
Desired Election	<input type="text" value="20"/> %
(0% to 100% in increments of 1%)	
(PRE-TAX BONUS DEFERRAL)	
ROTH BONUS	
Current Election	0 %
Desired Election	<input type="text" value="0"/> %
(0% to 100% in increments of 1%)	
(ROTH BONUS DEFERRAL)	
AFTER-TAX BONUS	
Current Election	0 %
Desired Election	<input type="text" value="0"/> %
(0% to 100% in increments of 1%)	
(AFTER-TAX BONUS ELECTION)	
EXCESS CONTRIBUTION	
Current Election	Redirect to non-Roth post-tax
Desired Election	<input type="text" value="Redirect to non-Roth post-tax"/> ▼
(Choose what happens to your deductions if your combined Pre-tax and Roth Contributions exceed the annual limit.)	

Your changes will generally take effect in 1 to 2 pay periods depending upon when your employer makes your requested payroll change.

[Change Contribution Amount](#)

- Make your Bonus Deferral election update by populating the empty 'desired election' box. Then click on **“Change Contribution Amount”** button at the bottom (e.g. for a 20% Bonus deferral election, see how a typical update will look like below)

Other Contributions	
PRE-TAX BONUS	
Current Election	0 %
Desired Election	<input type="text" value="20"/> %
(0% to 100% in increments of 1%) (PRE-TAX BONUS DEFERRAL)	
ROTH BONUS	
Current Election	0 %
Desired Election	<input type="text" value="0"/> %
(0% to 100% in increments of 1%) (ROTH BONUS DEFERRAL)	
AFTER-TAX BONUS	
Current Election	0 %
Desired Election	<input type="text" value="0"/> %
(0% to 100% in increments of 1%) (AFTER-TAX BONUS ELECTION)	
EXCESS CONTRIBUTION	
Current Election	Redirect to non-Roth post-tax
Desired Election	<input type="text" value="Redirect to non-Roth post-tax"/> ▼
(Choose what happens to your deductions if your combined Pre-tax and Roth Contributions exceed the annual limit.)	

Your changes will generally take effect in 1 to 2 pay periods depending upon when your employer makes your requested payroll change.

Change Contribution Amount

- You will be taken to the 'Review and Submit Contribution Amount' page. Here you will see a summary of your desired elections listed under the 'desired' column. Click the "Submit" button at the bottom to accept changes.

PERNOD RICARD USA, LLC

Review and Submit Contribution Amount

Your changes appear below. To complete your transaction, click Submit. To change your contribution amount, click Previous.

Your Contribution Amount per Pay Period

Contributions	Current	Desired
Contribution Amount		
PRE-TAX DEFERRAL	6%	6%
ROTH DEFERRAL	2%	2%
Pre-tax and Roth Subtotal	8%	8%
AFTER-TAX DEFERRAL	0%	0%
After-tax Subtotal	0%	0%
Contribution Amount Total	8%	8%
Other Contributions		
PRE-TAX BONUS	0%	20%
ROTH BONUS	0%	0%
AFTER-TAX BONUS	0%	0%
EXCESS CONTRIBUTION	Redirect to non-Roth post-tax	Redirect to non-Roth post-tax

When you click Submit, a confirmation page will be displayed, which you may print and save for your records.

[Previous](#)

[Submit](#)

[Cancel Changes to Contribution Amount](#)

Questions? Call (800) 835-5057

- Once you hit "submit", a **Confirmation Number** will appear on the screen and a transaction confirmation email will be sent to you email address. This is your confirmation that you have successfully changed your deferral election.

Contribution Amount Confirmation

On June 26, 2023 7:33 PM your Contribution Amount elections were updated. Your changes will generally take effect in 1 to 2 pay periods depending upon when your employer makes your requested payroll change.

Please print and save this confirmation for your records before leaving this page.

Your confirmation number is **231771907W076**.

Please make sure your e-mail address is valid.

After this transaction has been processed, we will send an e-mail notification to [REDACTED] including a link to details of your latest transaction(s).

[Update my e-mail address](#)

Your Contribution Amount per Pay Period

Contributions	Desired
Contribution Amount	
PRE-TAX DEFERRAL	6%
ROTH DEFERRAL	2%
Pre-tax and Roth Subtotal	8%
AFTER-TAX DEFERRAL	0%
After-tax Subtotal	0%
Contribution Amount Total	8%
Other Contributions	
PRE-TAX BONUS	20%
ROTH BONUS	0%
AFTER-TAX BONUS	0%
EXCESS CONTRIBUTION	Redirect to non-Roth post-tax

Next Steps

- Automatically increase your savings as your salary increases to help reach your goals.
[Go to Annual Increase Program.](#)
- The market will affect your investments.
[View and update your investment elections.](#)

[Return to Contribution Amount](#)